

**CHECKLIST FOR EVALUATION OF CONSTRUCTION SAFETY AND HEALTH PROGRAM (CSHP)**  
*per requirements of D.O. No. 13 series of 1998*

	Yes	No	Remarks
<b>A. General Requirements</b>			
a. Two (2) copies of letter of intent.			
b. Name of authorized contact person with telephone number/s.			
c. Two (2) copies of the Safety and Health Program. One copy must be original print.			
<b>B. CSHP Program must contain the following:</b>			
1. <b>Name of person who prepared the program.</b> (please indicate if accredited by DOLE as OSH Practitioner)			
2. <b>Project Description:</b>			
a. Specific name of project			
b. Location of the project			
c. Project classification			
d. Project owner			
e. Name of main contractor			
f. Estimated number of workers to be deployed			
g. Estimated start of execution of project			
h. Estimated duration			
i. Scope of work to be undertaken			
3. <b>Company Safety Policy written on a company letterhead</b> Must be duly signed by the highest company official or the highest-ranking company representative who has over-all control of project execution.			
4. <b>Composition of Safety and Health Committee (Per project).</b> Must specify the proposed structure and membership of the safety and health committee (Specify the names)			
5. <b>Names of Site Safety and Health personnel</b> (depending on the number of workers to be deployed on the construction site)			
6. <b>Specific duties and responsibilities of the Safety Officer</b>			
<b>SPECIFIC PROVISIONS ON THE FOLLOWING (if applicable):</b>			
7. On-site safety and health promotion and continuing information dissemination			
8. Accident and incident investigation and reporting			
9. Protection of the general public within the vicinity of the vicinity of the construction site			
10. Environmental Control			
11. Guarding of hazardous machinery			
12. Personal Protective Equipment			
13. Handling of Hazardous substances			
14. General materials handling and storage procedures			
15. Workers skills and certification (for critical occupation)			
16. Provisions for transportation facilities for workers in case of emergency			
17. Temporary Fire Protection Facilities and equipment			
18. First aid and health care medicines, equipment and facilities			
19. Workers Welfare Facilities			
20. Proposed Hours of Work and Rest Breaks			

	Yes	No	Remarks
21. Construction waste disposal			
22. Testing and inspection of construction heavy equipment. (if construction heavy equipment will be utilized in the project per requirements of Sec. 10, D.O. No. 13)			
23. Disaster and Emergency Preparedness contingency plan			
24. <b>Standards Operating Procedure and Job Hazard Analysis for the following activities and other hazardous work not outlined herein.</b>			
a. Site Clearing			
b. Excavations			
c. Erection and dismantling of scaffolds and other temporary working platforms			
d. Temporary electrical connections/installations			
e. Use of scaffolds and other temporary working platforms			
f. Working at unprotected elevated working platforms or surfaces			
g. Use of power tools and equipment			
h. Gas and electric welding and cutting operations			
i. Working in confined spaces			
j. Use of internal combustion engines			
k. Handling hazardous and/or toxic chemical substances			
l. Use of hand tools			
m. Use of mechanized lifting appliances for movement of materials			
n. Use of construction heavy equipment			
o. Demolition			
p. Installation, use and dismantling of hoist and elevators			
25. <b>Penalties/Sanctions for violation of the provision/s of the SH Program</b>			
<b>C. ATTACHMENTS</b>			
1. Photocopy of Registration Forms received and approved by the concerned DOLE Regional Office:			
- per DO 18-02 (require yearly renewal)			
- per Rule 1020 of the OSHS (one time Registration)			
2. Photocopy of Invitation to Bid/Project Contract			
3. Photocopy of Certificate of Completion on required Training of all designated OSH Personnel			
- Safety Officer - Basic Occupational Safety and Health Training for Construction Site Safety Officer			
- OH Nurse - Basic Occupational Safety and Health Training for OH Nurse (if any)			
- First Aider - Standard First Aid Training and valid PNRD ID as First Aider.			
- OH Physician - Basic Course on Occupational Medicine. (if any)			
4. Certificate of Inspection and Testing of Construction Heavy Equipment (CHE) conducted by a DOLE accredited inspection and testing organization. organization accredited by DOLE; (if any)			
5. Skills Certificate of Construction Heavy Equipment operators issued by TESDA (if any)			
6. Contract with nearby hospital/clinic in lieu of the required infirmary hospital. (if any)			