School Form 4 (SF4) Monthly Learner's Movement and Attendance

(This replaces Form 3 & STS Form 4-Absenteeism and Dropout Profile)

School ID _____ Region _____ Division _____ District _____

School Name _____ School Year _____ Report for the Month of _____

GRADE/ YEAR LEVEL	SECTION	NAME OF ADVISER	REGISTERED LEARNERS (As of End of the Month)			ATTENDANCE						DROPPED OUT									TRANSFERRED OUT									TRANSFERRED IN								
						Daily Average			Percentage for the Month			(A) Cumulative as of Previous Month			(B) For the Month			(A+B) Cumulative as of End of the Month			(A) Cumulative as of Previous Month			(B) For the Month			(A+B) Cumulative as of End of the Month			(A) Cumulative as of Previous Month			(B) For the Month			(A+B) Cumulative as of End of the Month		
			M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T
ELEMENTARY/SECONDARY:																																						
KINDER																																						
GRADE 1/GRADE 7																																						
GRADE 2/GRADE 8																																						
GRADE 3/GRADE 9																																						
GRADE 4/GRADE 10																																						
GRADE 5/GRADE 11																																						
GRADE 6/GRADE 12																																						
TOTAL FOR NON-GRADED																																						
TOTAL																																						

GUIDELINES:

1. This form shall be accomplished every end of the month using the summary box of SF2 submitted by the teachers/advisers to update figures for the month.
2. Furnish the Division Office with a copy a week after June 30, October 30 & March 31

Prepared and Submitted by:

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(Signature of School Head over Printed Name)