

# COMPANY LETTER HEAD

## APPLICATION FOR PERMIT TO IMPORT DANGEROUS DRUGS AND/OR THEIR PREPARATION

\_\_\_\_\_  
DATE

The Philippine Drug Enforcement Agency  
PDEA Bldg., NIA Northside Road, Brgy. Pinyahan  
Quezon City

Attention: Compliance Service

Gentlemen:

I, \_\_\_\_\_, duly licensed, and the authorized signatory of \_\_\_\_\_  
\_\_\_\_\_ with business address at \_\_\_\_\_  
\_\_\_\_\_ hereby apply for Authority to  
Import Dangerous Drugs and/or their preparation.

the kind, quantity and other pertinent data of which are stated at the back hereof.

Further, I hereby bind myself to the condition that upon approval of subject permit / authority to import, such shall be used for legal purposes only, strictly in accordance with the provisions of Republic Act 9165, otherwise known as the "Comprehensive Dangerous Drugs Act of 2002," and other implementing rules and regulations issued in connection therewith.

I HEREBY CERTIFY that all entries and attachments are true and correct and I shall be liable for any willful false statement made in this application form under the Revised Penal Code.

**Document Attachments:**

- Certificate of Product Registration (CPR)  
If no CPR, Application of CPR w/ FDA
- Invoice / Proforma Invoice / Purchase Order  
with Packaging Indicated

Approved permits (for substances controlled in the country of origin /destination) for pick up by applicant or authorized representative within 15 working days from receipt thereof.

Very truly yours,

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Contact No.

\_\_\_\_\_  
PDEA License Number / Valid Until

\*\*\* Note for Import of Ephedrine, Pseudoephedrine and/or its preparation, please use Permit application for CPECS

a) Name and quantity to be imported ( maximum of five[5] items only)	b) Controlled content of the finished preparation
1. Brand Name, dosage Strength, Form & Packaging preparation: Quantity (# of packages) : No. of piece/s per package :	
2. Brand Name, dosage Strength, Form & Packaging preparation: Quantity (# of packages) : No. of piece/s per package :	
3. Brand Name, dosage Strength, Form & Packaging preparation: Quantity (# of packages) : No. of piece/s per package :	
4. Brand Name, dosage Strength, Form & Packaging preparation: Quantity (# of packages) : No. of piece/s per package :	
5. Brand Name, dosage Strength, Form & Packaging preparation: Quantity (# of packages) : No. of piece/s per package :	
c) Name and Address of Trader & Supplier	
d) Invoice / PI / PO No. & Date	
e) Expected Date of Arrival	
f) Customs Port of Entry	
g) Country of Origin	
h) Purpose of subject import	
i) Other Remarks	

**REMINDERS:**

1. Submit permit application with complete requirements at least fifteen ( 15) working days in advance before the transaction is to take place ( Sec. 10[ 1] , DDB Reg.3 s. 2003)

2. Regulatory fee per approved permit application (Sec. 2, DDB Reg. 7 s. 2007):  
Php500.00( <1000Kg or L ) ; Php1,000.00( >1000<5000Kg or L ) ; Php1,500.00( >5000Kg or L)

3. Subject import permit is valid for six (6) month s from date of approval / authorize 1 ( Sec. 18[ 2] , DDB Reg. 3 s. 2003)

4. Subject authorized permits are not valid for articles before date of approval / authorized 1

5. Notify in writing of an y material changes in relation to the approved permit within five ( 5) working days of its occurrence or prior to the arrival of con sign men t. Return subject permit to PDEA for its appropriate amendment. ( Sec. 19, DDB Reg.3 s. 2003)